

Please find the FY 2008 training schedule attached. This schedule is based on the initial advisory allocation provided to NEDC under the continuing resolution. We met with the Employee Development Board on November 20, 2007 and presented your requests using the data submitted to us last August during the Training Needs Inventory (TNI). This will be the only courses offered in FY 08, unless additional funds become available. All sessions are open for enrollment through AgLearn.

The following sessions are “state hosted” sessions.

1. Managing For Excellence being held in Salt Lake City, UT, September 9-11, 2008 (11465)
2. Supervising for Excellence being held in Nashville, TN, April 21-25, 2008 (11471)
3. Supervising for Excellence being held in Salt Lake City, UT, 5/19-23/08 (11472)
4. Supervising for Excellence being held in Casper, WY, August 18-22, 2008. (11480)

The host state will be allowed to fill at least half of the maximum enrollment of the session. Names of those participants have been provided to NEDC and are enrolled in the session. The session is open for enrollment from other states to fill the remaining slots. If the session has not filled to the maximum number of participants 12 weeks prior to the start date of the scheduled offering we will allow the host state to fill up the remaining course enrollment. If a hosting state has additional participants other than those previously enrolled you can place them in the session but make sure you place them on the waitlist. Please note if you have employees request registration you can approve the registration but make sure they are placed in a waiting status once you approve the request. You will be notified by NEDC if additional space is available for enrollment.

Enrollment for each scheduled offering is on a first come first serve basis. Please do not enroll your participants if the session is full instead place them in a waitlist status. Failure to do so could result in your participant thinking they are enrolled when in reality they are not. Note AgLearn usually prompts you when the maximum enrollment is reached.

Information concerning the Conservation Boot Camp sessions will be forthcoming in January.